



## Safeguarding children and vulnerable adults

All events and tours organised by the Friends of Mill Road Cemetery (FOMRC) take place in public, with other members of the public, and with all exits and entrances open. Contact with unaccompanied children is not expected. However, this Policy is intended to demonstrate the commitment of the FOMRC to the safeguarding of children and vulnerable adults. It applies to all Committee members and volunteers.

**Children remain the responsibility of parent(s) and/or responsible adult(s) at all times.**

### Principles

- The welfare of children and adults at risk is paramount.
- All children and adults at risk without exception have the right to protection from abuse regardless of gender, ethnicity, disability, sexual orientation or beliefs.
- Any concerns or allegations with regard to the abuse of children or vulnerable adults must be taken seriously by Committee members and/or volunteers and dealt with appropriately.
- Safeguarding is everybody's responsibility and if necessary a concern should be reported directly to the police and/or the Cambridgeshire Local Safeguarding Children Board (CLSCB).

### Volunteers and/or Committee members

- **Discuss any concerns** with a Committee member and/or contact the police and/or the CLSCB immediately.
- **Protect yourself** and do not place yourself into a situation where your actions may be misinterpreted. No volunteer or Committee member should be left alone with an unaccompanied child or vulnerable adult.
- **Be sympathetic and supportive** if someone discloses abuse to you but do not agree to keep confidences. Explain it is your duty to pass on information appropriately. Do not risk putting yourself in difficulty or danger by attempting to investigate the case yourself or by challenging the alleged abuser.
- **Keep a record** of all events (with dates and times) and include what the child/vulnerable adult has said (where this applies) and pass this information to a Committee member and/or the police and/or the CLSCB. This information may be needed later.
- **In an emergency** and where there is immediate risk to a child or young person **ACT!** It is essential to avoid delay as inaction may place the child/vulnerable adult at further risk. Inform a Committee member as soon as possible or contact the police and/or the CLSCB.